



**Calgary Police Commission**  
**May 26, 2020**  
**Minutes**  
**Moderated Teleconference**  
**Calgary Police Commission Boardroom**

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**Commissioners Present:**

Bonita Croft, Chair  
Richard Sigurdson, Vice Chair  
Shawn Cornett  
Marco De Iaco  
Marilyn North Peigan  
Kim Lynch Proctor  
Theresa Roessel  
Amtul Siddiqui  
TJ Zhang  
Councillor Farkas  
Councillor Gondek

**Guests - CPS**

Chief Mark Neufeld  
Deputy Chief Chad Tawfik, Bureau of Operations  
Deputy Chief Paul Cook, Bureau of Investigative Support  
Deputy Chief Katie McLellan, Bureau of Corporate Support  
Deputy Chief Raj Gill, Bureau of Our People  
A/Deputy Chief Cliff O'Brien, Bureau of Community Support  
Superintendent Mike Worden, Employee Services Division  
A/Superintendent Ryan Jepson, Executive Officer  
Blaine Hutchins, CPS Financial Services Manager  
Lana Hohn-Martens, Manager Strategic Services  
Michael Nunn, Public Affairs and Media Relations Manager  
Jennifer Ronalds, Legal Counsel  
Sarah Winger, Business Strategy  
Kitt Chanthaboune, Business Strategy and Research  
Leslie MacRae, Business Strategy and Research

**Commission Staff:**

Heather Spicer, Executive Director  
Deborah Petriuk, Public Complaint Director  
Lori DeLuca, Communications and Policy Director  
Amber Schinnour, Commission Clerk

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Meeting called to order at **1:15 p.m.**

**Move in Camera**

The Chair declared the meeting move in camera, at **1:15 p.m.**, pursuant to the permissions granted by Section 18 of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

The Chair declared the meeting back to public session at **1:36 p.m.**

CPS members and media join the meeting at **2:06 p.m.**

**Opening Remarks**

The Chair opened the meeting with remarks acknowledging that we are on the traditional territory of the Nittsitapi people made up of the Siksika, Piikani and Kainai First Nations, and the Iyarhe Nakoda First Nations, comprised of the Chiniki, Bearspaw and Wesley First Nations and the Tsuut'ina First Nation. These are the people who made the treaty with the Crown thus forming Treaty 7 territory. The City of Calgary is also homeland to the historic Northwest Métis and to Métis Nation of Alberta Region 3.

The Chair welcomed the commissioners, Calgary Police Service and media.

**1. Confirmation & Declarations of Pecuniary/Conflict of Interest**

**1.1** Chair called for Declarations of Pecuniary/Conflict of Interest. None were noted.

**CARRIED**

**2. Consent Agenda**

The Chair, hearing no objection, declared the Consent Agenda **approved**, as presented

**2.1 Agenda – Public Session**

**2.2 Draft Minutes – April 28, 2020 – Unapproved**

**2.3 Finance & Audit Committee Summary Report**

**2.4 Governance Committee Summary Report**

**CARRIED**

**3. Chair's Report**

The Chair welcomed the two new members of the Commission.

**4. Chief's Report**

**4.1 Pandemic Impacts – Update**

The Chief spoke about the pandemic and how it is affecting the service.

**4.2 Shaping our Future – Strategic Planning & Functional Review Update**

The Chief introduced the services Strategic Plan & Functional Review

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5. **Executive Director's Report**

5.1 **Report**

Executive Director presented the report and asked if there are any questions or comments. None was noted.

6. **Representative Updates**

- **Canadian Association of Police Governance (CAPG)**
- **Alberta Association of Police Governance (AAPG)**
- **Calgary Police Foundation (CPF)**
- **Canadian Association for Civilian Oversight of Law Enforcement (CACOLE)**
- **Alberta Law Enforcement Response Teams Civilian Advisory Committee (ALERT CAC)**

6.1 **Written Report**

Chair Croft presented the report and provided an update for the Calgary Police Foundation. Chair Croft asked if there are any questions or comments. None was noted.

7. **Public and Media Participation**

Two members from the media addressed the Commission during the open participation session.

8. **Adjournment of Public Session**

Media and public left the meeting at **3:04 p.m.**  
Meeting resumed at **3:09 p.m.**

**Move in Camera**

The Chair declared the meeting move in camera, at **3:10 p.m.**, pursuant to the permissions granted by Section 18 of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

**Return to Public Session**

The Chair declared the meeting back to public session at **5:54 p.m.**

**IN CAMERA WITH CPS**

9. **Consent Agenda**

The Chair, hearing no objection, declares the Consent Agenda **approved**, as presented

- 6.1 **Agenda – In Camera with CPS Session**
- 6.2 **Complaint Oversight Committee Summary Report**
- 6.3 **Public Complaint Director's Report**
- 6.4 **TLEs Questions & Answers**
- 6.5 **Finance & Audit Committee Summary Report**
- 6.6 **Governance Committee Summary Report**
- 6.7 **Members Relieved from Duty Month End Reports**
- 6.8 **Internal and Criminal Proceedings**

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The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

**10. Chair's Report** – None was noted

**11. Chief's Report**

**11.1 Shaping Our Future**

**11.2 Occupational Health & Safety Investigation – Outcome**

**11.3 Arrest Processing Section Transition – Status Update**

**11.4 McQueen Fatality Inquiry Report**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**12. Finance & Audit Committee**

**MOVED** and **SECONDED** to **approve** the “2019 – Year End Report”, from Deloitte as presented

**12.1 Deloitte: Audit Report 2019**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

**MOVED** and **SECONDED** to **approve** the CPS 2019 Financial Statements – Audited

**12.2 CPS 2019 Financial Statement – Audited**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

**12.3 One Calgary Reporting Request**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

All CPS members except Chief Neufeld leave the meeting at **4:38 p.m.**

**13. Governance Committee**

**MOVED** and **SECONDED** to **accept** the recommendation to submit a second resolution to CAPG

**13.2 CAPG Resolution Option**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**14. Complaint Oversight Committee**

**14.1 Time Limit Extensions**

**15. In Camera with the Chief**

**15.1 Chief's Succession Plan – Discuss CPC Expectations for Future Reports**

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The closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

Chief Neufeld leaves the meeting at 4:53 p.m.

**IN CAMERA WITHOUT CPS**

**16. Consent Agenda**

The Chair, hearing no objection, declared the agenda **approved**, as presented/revised

**16.1 Agenda – In Camera without CPS**

**16.2 Complaint Oversight Committee Summary Report**

**16.3 Public Complaint Director’s Report**

**16.4 Finance and Audit Committee Summary Report**

**16.5 Governance Committee Summary Report**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

**17. Chair’s Report**

**17.1 2020 Priorities**

The closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**18. Council Members’ Report** - None was noted

**19. Executive Director’s Report**

**19.1 Report**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**20. Communication and Policy Director’s Report**

**20.1 Employee Survey Update**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**21. Legal Counsel Report**

**21.1 Report**

The attachments and closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*

**22. Complaint Oversight Committee**

**MOVED** and **SECONDED** to **adopt** the recommendation of the Complaint Oversight Committee to **approve** the Time Limit Extension requests as presented on the in camera report, and that each TLE

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will be signed by the chair by hereby directing the Commission Clerk to insert the chair's electronic signature as required throughout

**22.1 Time Limit Extensions**

- pursuant to section 7(4) of the *Police Service Regulation 356/1990*
- and upon it appearing the time limit extension requests are reasonable in the circumstances
- and that the reports remain in camera pursuant to the permissions granted by Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**CARRIED**

**23. Governance and Personnel Committee**

**23.1 Chief's Performance Management Plan**

The closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

**24. Finance and Audit Committee**

The closed meeting discussions remain confidential pursuant to Section 18(1) of the *Freedom of Information & Protection of Privacy Regulation 186/2008*.

All CPC staff except the Executive Director leave the meeting at **5:59 p.m.**

**25. In Camera with the Executive Director**

Executive Director leaves the meeting at **6:08 p.m.**

**26. In Camera without Staff**

**27. Adjournment & Next Meeting – June 30, 2020**

Meeting adjourns **6:13 p.m.**